

# APPLICATION FOR TEACHING POSITION

**Presbyterian Christian School**  
Lower School Campus  
Grades K-6  
103 WSF Tatum Drive  
Hattiesburg, MS 39401  
601.268.3867



**Presbyterian Christian High School**  
Upper School Campus  
Grades 7-12  
221 Bonhomie Road  
Hattiesburg, MS 39401  
601.582.4956

## Presbyterian Christian School

www.pcsk12.org

Applying for:

Full-Time       Part-Time       Either

Referred by: \_\_\_\_\_

### I. PERSONAL DATA

Full Name:      Mr. \_\_\_\_\_  
                     Mrs. \_\_\_\_\_  
                     Miss      last                      first                      middle

Name you prefer to be called by \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Name of Children:	Ages	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please provide a name, address and telephone number of someone who should be contacted in case of an emergency:

Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

### II. PERSONAL HISTORY

Do you have any physical condition or handicap that may limit your ability to perform the job which you are applying? If so, please describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For OFFICE Use Only:

Date Received \_\_\_\_\_

Date Interviewed \_\_\_\_\_

Transcripts Received \_\_\_\_\_

N.T.E. Scores \_\_\_\_\_

G.R.E. Score \_\_\_\_\_

Initials: \_\_\_\_\_

Have you ever been convicted of a felony, or a misdemeanor which resulted in imprisonment? If so, what was the felony or misdemeanor? \_\_\_\_\_

Have you ever been convicted of child abuse of any kind? If so, please describe: \_\_\_\_\_

Please check the appropriate answer:

- |                          |                          |  |
|--------------------------|--------------------------|--|
| Yes                      | No                       |  |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been suspended, dismissed, fired, or discharged from a position of employment? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever had a teaching certificate suspended or revoked?                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been asked to resign from a position of employment?                            |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you ever been convicted of any violation of the law other than a minor traffic ticket?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any charges pending against you?   |

If you answered yes to any of the above, please explain: \_\_\_\_\_

### III. EDUCATIONAL AND PROFESSIONAL TRAINING:

Please have the transcripts of all undergraduate and graduate work sent to PCS.

	Name of School	Address	Dates Attended (From – To)	Degree	G.P.A.
High School:					
College:					
College:					
Grad. or Other:					

Major Subject: \_\_\_\_\_ Minor: \_\_\_\_\_

Practice Teaching Location: \_\_\_\_\_

Mississippi Teacher Certification: Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please explain: \_\_\_\_\_

Kind of Certificate: Class \_\_\_\_\_ Type \_\_\_\_\_ Areas of Endorsement \_\_\_\_\_

Attach a copy of the certificate, if available.

Certification in other states: kind, state, explain: \_\_\_\_\_

National Teachers Exam: Date Taken: \_\_\_\_\_ Scores: \_\_\_\_\_

Graduate Record Exam Score, if available: \_\_\_\_\_

Please list Educational Clubs, Fraternities, or Organizations of which you are a member: \_\_\_\_\_

**IV. WORK EXPERIENCE:**

A. Teaching Experience: Beginning with your most recent position, list all teaching or instructional support experience for which you have been compensated.

School	Address	From – To	Subjects/ Grades	Reason for leaving

B. List briefly any other experience in working with children: \_\_\_\_\_  
\_\_\_\_\_

C. Other Work: Beginning with the most recent, please list all NON-INSTRUCTIONAL work experience for which you have been compensated.

Job	Address	From – To	Kind of Work	Reason for leaving

**V. PLACEMENT INFORMATION**

What grades or subjects are you prepared to teach? \_\_\_\_\_  
\_\_\_\_\_

What grades or subjects would you prefer to teach? \_\_\_\_\_  
\_\_\_\_\_

What other school activities could you sponsor or assist? \_\_\_\_\_  
\_\_\_\_\_

What are your strengths/gifts for teaching? \_\_\_\_\_  
\_\_\_\_\_

**VI. CHRISTIAN WORLD AND LIFE VIEW:**

Have you had any courses in Christian philosophy of education? \_\_\_\_\_ When? \_\_\_\_\_  
Where? \_\_\_\_\_

Are you willing to spend some extra time each week during this school year developing with other teachers a more Biblical philosophy of education? \_\_\_\_\_

Please explain who Jesus Christ is: \_\_\_\_\_  
\_\_\_\_\_

Why do you consider yourself to be a Christian? \_\_\_\_\_

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How does one gain eternal life? \_\_\_\_\_

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Would you be able to teach the following basic areas of truth? Yes \_\_\_\_\_ No \_\_\_\_\_

The infallible, inerrant, inspired Word of God is God's only act of special written revelation to man. We confess its authority over our lives and profess it to be our only rule of faith and practice.

The one living and true God of the Bible in His Three persons (the Father, the Son, and the Holy Spirit) created man in His image, with the care of the rest of His sovereignly created world, to preserve and govern it for His glory.

Man did not remain in that perfect created estate, but willfully disobeyed God's commands.

In so doing, man brought God's curse upon him and all succeeding generations, lost fellowship with God, lost the ability to obey God from the heart, and brought sin's many destructive effects upon himself.

God the Father was motivated by His infinite mercy and love to establish His covenant of grace with men, and sent God the Son, the second person of the Trinity, to be the mediator of this covenant.

As mediator, Jesus Christ, God in the flesh, lived a perfect life in obedience to God the Father, revealed God's glory more perfectly to man, and taught man the way of life.

In obedience to the will of the Father, Jesus Christ willingly died to pay the penalty of sin for those whom He had chosen to be His own, and to redeem the created world from the effects of sin. Jesus rose again from the dead on the third day, and, in so doing, conquered death and the curse of sin for His elect for all time.

The Holy Spirit, the third person of the Trinity, reveals Christ to man through the inerrant, infallible written Word of God. He works in God's chosen people, making the alive, and therefore able to receive freely the gift of life offered in the Gospel through repentance and faith in Jesus Christ. The Holy Spirit then enables the redeemed man to grow more and more in the grace of God, turning from sin and following Jesus Christ as Lord.

God the Son will come again to judge all men, condemning forever those who remain in their sinful state, completing the process of reconciliation begun in His calling man to Himself, and restoring the created world to a state of perfection to the praise of His name.

Do you concur with the following statement? Yes \_\_\_\_\_ No \_\_\_\_\_

The purpose of Christian education is to educate children with a thoroughly biblical view of the world and life. The biblical responsibility for education rests with parents. They should seek to discharge this obligation through Christian schools which engage the services of Christian teachers. As a sinner, the child is in need of physical, spiritual, intellectual and social nurturing. As an image bearer of God, the child needs to be taught that the earth and all it contains is God's. All children of believing parents, regardless of race, are to be provided with the opportunity for a Christian education.

Christian school teachers are a part of the body of Christ who have been called to teach. Their teaching authority comes directly from God, and their delegated authority comes indirectly through parents. Their task is to present to the child a biblical view of the work and life. Because God's covenant embraces not only parents and their children, but the whole Christian community, it is the duty of the Christian community to establish and maintain Christian schools, to pray, work and give generously.

Can you unreservedly subscribe to the following purpose of PCS? Yes \_\_\_\_\_ No \_\_\_\_\_

**PURPOSE OF PCS:** The purpose of Presbyterian Christian School is to develop children spiritually and academically so that they will be able to accept the responsibilities of adult life as committed Christians, doing "...all to the glory of God" (I Cor. 10:31). This means that the entire program, the curriculum, the quality of teachers, the school policies, the methods, and the evaluation procedures will be based on a genuine commitment to the Christian Faith. This commitment will be reflected in the way in which the task of education is carried out, and in the climate of Christian values that characterize the entire school. Above all there is an obligation to excellence. God demands the best, from those who serve Him.

Denominational preference: \_\_\_\_\_

Name of church to which you belong: \_\_\_\_\_

Describe your church involvement: \_\_\_\_\_

\_\_\_\_\_

Please comment on the Lord's leading in your life toward Christian school teaching:

\_\_\_\_\_

\_\_\_\_\_

Please send one each of the enclosed evaluation forms to each of the five persons whom you list below as references. Two of the persons must have had opportunity to observe your performance as a teacher; two must be character references; and one must be the minister of the church you attend. Do not list relatives, please. References should be sent directly to PCS from the person. Please provide a stamped envelope for them to mail the reference to PCS.

	Name	Address	Contact Phone	Occupation
Profession				
Profession				
Character				
Character				
Minister				

Have you requested transcripts for PCS? \_\_\_\_\_

Have you requested five references for PCS? \_\_\_\_\_

**ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.**

*I verify that all of the above information is true and correct. I understand that any intentional falsification of any portion of this application will be grounds for immediate dismissal.*

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

Presbyterian Christian School does not discriminate against any person on the basis of sex, race, color, age or disability in any of its educational or employment programs or activities.

**REFERENCE SHEET**  
**(5 required for teaching position, 3 for non-teaching position)**

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\_\_\_\_\_ is applying to teach at PCS.  
 (Applicant fill in name, please)

You were listed as a reference for this applicant. Your honest responses will be held in strictest confidence. Thank you for your help in this matter.

	Superior	Good	Average	Needs Improvement	Unsatisfactory	Unknown
Willing to Work Hard						
Understanding of Students						
Rapport with Students						
Ability to Work with Parents						
Classroom Control						
Maturity of Judgment						
Leadership Ability						
Creativity						
Loyalty to School						
Tact						
Scholarship						
Personal Appearance						
Evidence of Christian Commitment						
Leadership in Church Activities						
Handles Money Properly						
Personal Habits						
Social Adjustment						

How long have you known the applicant? \_\_\_\_\_ years and/or \_\_\_\_\_ months. If the applicant is a former employee, what were the dates of service? From \_\_\_\_\_ to \_\_\_\_\_. Why did the applicant leave your employ? \_\_\_\_\_

Would you employ or re-employ this person? \_\_\_\_\_ Please make any explanatory or additional comments:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Print Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_